

Welcome to Germany

ZAV- INTERNATIONAL PLACEMENT SERVICES

Hotel and Catering Sector



GD Bildung und Kultur
Programm für lebenslanges Lernen



Bundesagentur für Arbeit

Zentrale Auslands-
und Fachvermittlung (ZAV)

The International Placement Services (ZAV), a department of the German Federal Employment Agency in cooperation with EURES, is recruiting and placing employees who are interested in working in Baden-Württemberg, Germany.

On behalf of several **employers** we are looking for:

Receptionists (m/f)

Our employers are hotels of different categories up to international hotel chains. Seasonal work as well as longer working periods and permanent contracts of employment are offered.

You may apply if you fulfill the following requirements:

- finished apprenticeship in the hotel and tourism sector and minimum two years of professional experience as a receptionist
- knowledge of established hotel reservation systems
- communicative and cultivated appearance, organizing ability
- knowledge of check-in/check-out procedures and invoicing
- very good command of the German language (minimum C1)

You will find the following conditions:

- positions in hotels at the coast, in the mountains as well as in big cities
- working hours: approx. 40 hours per week (overtime possible)
- room and board: assistance by employers
- gross salary: depends on tariff according to collective wage agreement and on your experience

Please send your CV and the application form by e-mail in German.

Your CV will be forwarded to employers who are interested in your profile.

For further information or assistance please do not hesitate to contact us.

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